

**Meeting Minutes
2013 Annual General Meeting of the
Alberta College of Medical Diagnostic and Therapeutic Technologists
Saturday, April 6, 2013 at 8:00 a.m.
Edmonton Marriott at River Cree Resort**

1. Call to Order

President Humphries called the 2013 Annual General Meeting of the Alberta College of Medical Diagnostic and Therapeutic Technologists to order at 8:08 a.m.

1.1 Welcome and Introduction of Special Guests and Members of Council.

President Humphries introduced the members of Council, who were present, as well as the CEO/Registrar:

Cindy Humphries, MRT(R), President
Wendy Read, MRT(T), Vice-President
David Buehler, MRT(T), Council Member
Valerie Cambridge, ENP, Council Member
Ignacio Casupang, MRT(R), Council Member
Jeff Christenson, MRT(R), Council Member
Kevin Kelley, MRT(MR), MRT(NM), Council Member
Julie Ritchie, MRT(NM), Council Member
David Rolfe, Public Member
Colleen Wilson, Public Member
Wendy Martin-Gutjahr, MRT(R), CAMRT Alberta Director

Kathy Hilsenteger, CEO/Registrar

President Humphries introduced the following guests:

Mr. Tom Gee, CA, ACMDDTT Auditor
Mr. Francois Couillard, CEO of the CAMRT
Ms. Amanda Bolderston, President of the CAMRT

2. Credentials Report – Quorum

As there were more than 25 voting members present at the beginning of the meeting, indicating quorum, the President declared that the meeting was duly and properly constituted for the transaction of business.

3. Adoption of Rules of Order

Motion by General Consent: The Rules of Order are adopted as presented.

There being no objection, the standing rules were approved as presented.

4. Adoption of Agenda

Motion by General Consent: The agenda is adopted as presented.

5. Reading and Approval of the Minutes of the Last Meeting

The minutes of the April 14, 2012 AGM were made available to the membership on the website as well as at the meeting.

Motion by General Consent: The minutes are approved.

6. Reports from Officers

6.1 President and CEO/Registrar Report

President Humphries gave an overview of the highlights of the College in 2012:

- A major initiative was launched to review and update the Standards of Practice to be reflective of the current environment and to provide clarity to both our members and to the public.
- We undertook significant research and consultation across the province to assess the implications of evolving hybrid technology in the nuclear medicine environment to determine appropriate competency standards.
- The College actively participated in the establishment of a national regulatory alliance to address and evolve MRT regulation and regulatory issues to enhance safe, competent and ethical care for Canadians and the portability of professionals across jurisdictions.
- The College Council met five times over 2012 and continues to govern using a rigorous organizational evaluation process measured against organizational ends. Council invested in an intensive program of board development focused on strategic thinking, understanding government relations and linkage with the public and the professions.

K. Hilsenteger, CEO gave an overview of the College's initiatives in 2012:

- Lorie Morgan, MRT(R) joined the College in September in a causal capacity as Professional Practice Advisor. This role is new to the College with the intent to provide members support on matters related to clinical and professional practice. We are finding as more members become aware of this role, there is a slow and steady increase of inquiries coming in from the membership. Pree Tyagi also joined the College as the new Director of Registration.
- Internationally Educated Research Project - The College has a project underway initiated though funding provided by Health Canada to be completed over a three year time period. The research initiative is thus: to determine the effectiveness of all bridging, remedial, and clinical experience options in facilitating certification of IERTs by improving their pass rates in the CAMRT exam.
- We continue to look for ways to facilitate opportunities for members to access to resources to assist them in meeting their continuing competence requirements. The college is piloting some options for recording of educational sessions and making them available to members free of charge on the CMS website. In addition, we have been dialoguing with the BC association about additional opportunities share recorded webinars as well.

K. Hilsenteger, Registrar gave an overview of the College's activities in 2012:

- The Continuing Competence Program is a mandatory component of registration and members may be selected for a review and evaluation of their reflective practice review. 125 members were randomly selected for this year's review and the audit took place October 1 & 2, 2012.
- The introduction of the multi-session form has been very successful. The CMS website has been updated to provide the recording of multisession learning. The program has now been in effect for five full years. A review will be undertaken in the next year that will include researching programs being utilized by other health care professions.
- A new position statement regarding the practice of CT in the nuclear imaging environment has been released after extensive consultation. The position acknowledges the integration of CT with SPECT for

the purposes of attenuation correction and anatomical mapping as entry level practice and can be viewed on the College website. A review of the curriculum and clinical component for the enhanced practice authorization for CT and contrast media has recently completed and approved by council. It offers a more modular approach to the didactic requirements and the clinical component was reviewed and updated to reflect current practice.

- The Alliance of MRT Regulators of Canada (AMRTRC) has recently completed a national survey to gain understanding of CT within all of the modalities and how it is being utilized across the country. The results of the survey will be presented at the upcoming CAMRT conference.

6.2 Complaints Director

Self-regulation provides the profession the ability to enforce professional values. The College's complaint management function is vital to its commitment to safe, ethical and competent patient care. Unfortunately, even with our high standards of practice, professionalism and patient care, complaints can still happen.

In 2012, the college managed five complaints that alleged unprofessional conduct.

- Two were dismissed, one was resolved through mutual consent of both parties and two were referred to hearings that resulted in findings of unprofessional conduct resulting in sanctions.
- One of the complaints that was dismissed was appealed by the complainant to the complaint review committee; the decision was upheld.

7. New Business

7.1 Presentation of the audit report on the financial statements for the year ended September 30, 2012.

The audited financial statements for the year ended September 30, 2012, were provided in the 2012 Annual Report. A presentation of the statement was provided by the College auditor, Tom Gee, CA. He gave a detailed review on the College's financial position stating that the College's financial condition is very strong and the College had a surplus this year.

Motion by David Buehler, of Edmonton: that the audit report on the financial statements for the year ended September 30, 2012 as just read, be adopted.

**Seconded
Motion Carried**

7.2 Appointment of Auditor for the year ending September 30, 2013

Motion by Valerie Cambridge, of Sherwood Park: that Mr. Tom Gee, CA, be appointed the auditor of the College for the year ending September 30, 2013.

**Seconded
Motion Carried**

7.3 Presentation of the Budget for the Fiscal Year commencing October 1, 2013.

K. Hilsenteger presented the budget for the fiscal year commencing October 1, 2013.

It was stated that Council carefully reviewed and approved the financial planning report at the February 2013 Council meeting.

7.4 Announcement of Election Results for Council



Cindy Humphries explained that voting for Council positions was done online and the polls closed on March 31, 2013.

Rhea Garraway, Nominations Committee Chair, was called to announce the elected Council members. She thanked all of those who put their name forward for this role and mentioned how important these positions are for the College.

Rhea Garraway made the following declarations:

- I declare Nancy Belley is elected as a member of Council for a three year term.
- I declare Cindy Humphries is elected as a member of Council for a three year term.
- I declare Kelly Sampson is elected as a member of Council for a two year term.

Congratulations were made to Nancy, Cindy, and Kelly as the new members of Council effective July 1, 2013.

Cindy Humphries announced that as of July 1, 2013, the new President will be Wendy Read and Vice-President will be Julie Ritchie.

8. Any other Business

There was no other business.

9. Adjournment

President Humphries thanked all conference attendees for their attendance, and active participation with the AGM.

The meeting was adjourned at 8:41 a.m.

Signatures:

President/Chair _____

Secretary _____